

**ILLINOIS AIR NATIONAL GUARD  
ACTIVE GUARD RESERVE (AGR)  
VACANCY ANNOUNCEMENT  
ON BOARD ONLY 183 WG**

<b>HUMAN RESOURCES OFFICE ILLINOIS NATIONAL GUARD 1301 N. MACARTHUR BLVD. SPRINGFIELD, IL 62702-2317</b>	<b>POSITION TITLE:</b> Logistics Plans	<b>ANNOUNCEMENT NUMBER:</b> 26A-036	
<b>UNIT OF ACTIVITY &amp; LOCATION:</b> 183 WG Springfield, IL		<b>OPENING DATE:</b> 5 Feb 2026	<b>CLOSING DATE:</b> 26 Feb 2026
<b>MAXIMUM UMD GRADE:</b> <b>On Board Only</b> MSgt / E-7 <b>MINIMUM UMD GRADE:</b> <b>On Board Only</b> TSgt / E-6	<b>POSITION DAFSC:</b> 2G071	<b>APTITUDE REQUIREMENTS:</b> <b>M: A: 56 G: E:</b> <b>P:3 U:3 L:3 H:2 E:3 S:3</b>	
<b>SELECTING OFFICIAL:</b> Lt Col John Coleman		<b>COMM:</b> 217-757-8700	
<b>AREA OF CONSIDERATION:</b> Military members currently enlisted with and eligible for a Title 32 AGR tour with the 183 WG		<b>NOTE:</b> 1. Position Announcement Number and Title must be included on application. 2. MCR/LAR required upon selection.	

**Conditions of Employment:**

- Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. **RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour.**
- Air Force Fitness Standards. AGR Airmen are subject to the provisions of AFI 36-2905, Fitness Program. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
- AGR applicants should be able to attain 20 years TAFMS in the AGR career program. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete the Statement of Understanding contained in ANGI 36-101 Attachment 3.
- Airmen who voluntarily resigned from the AGR Program in lieu of adverse personnel actions or who have been involuntarily separated from the AGR Program are not eligible to reenter the program.
- Individuals must **NOT** be eligible for, or receiving, an immediate Federal (military or civilian) annuity.
- Member must meet all eligibility criteria in ANGI 36-101, Air National Guard Active Guard Reserve (AGR) Program.
- Member must hold the required AFSC or be eligible for retraining to the required AFSC and meet all eligibility criteria in the AFECD/AFOCD.
- Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade IAW ANGI 36-2503, Administrative Demotion of Airmen, when assigned to position. **Acceptance of demotion must be in writing and included in the application package.**
- Applicants for SMSgt/E-8 positions, must have the ability to complete Senior Noncommissioned Officer Academy within 36 months of assignment IAW para 2.23.1 of ANGI 36-2101.

## **Additional Information:**

- AGR members will participate with their unit of assignment during Regularly Scheduled Drills (RSD).
- To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB qualifying score. Scores are reflected on your personnel RIP. If your ASVAB scores do not meet the minimum required, contact your servicing FSS. You have the option to retake the test, however; you must schedule your test date and receive your new scores prior to the announcement closing date.
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.

## **DUTIES & RESPONSIBILITIES:**

Performs deployment planning and execution activities and functions to include adaptive planning, Agile Combat Employment (ACE) planning, feasibility assessments, development of operational plan (OPLAN) logistics annexes, and preparation, programming, and support assessments and requirements for contingency and exercise plans. Prepares, evaluates, and implements all aspects of deployment planning, aircraft cargo and personnel dispersal, force sustainment, force recovery, materiel reconstitution, exercise planning & execution, and logistics support procedures for JRSO&I. Performs and directs deployment, employment, and JRSO&I command and control processes. Effectively manages logistics information about operational reach, and battlefield situational awareness, for functions such as transportation, supply, health services, maintenance, engineering, Services, and aircraft mobility. When assigned to an Installation Deployment Readiness Cell (IDRC), establishes and operates a logistics command and control center (i.e., Deployment Control Center (DCC)) to prepare for and supervise deployment and redeployment processes. Reviews planning processes, deployment taskings, inputs, extracts, and interprets data in automated information systems which include, but are not limited to, Joint Operations Planning and Execution System (JOPES), Deliberate/Crisis Action Planning & Execution Segments (DCAPES), Logistics Module (LOGMOD), Single Mobility System (SMS), Airlift Integrated Interface (A2I), and Integrated Computerized Deployment System (ICODES). Assists in the establishment and management of combat force bed-down, emergency action messages, and mitigation procedures. Develops crisis action procedures in conjunction with other employed organizations; integrates force command and control with applicable functional area or interagency representatives. Staff member of the Installation Deployment Readiness Cell (IDRC). Manage all aspects of the steady-state, crisis, and exercise deployment operations (including Air Force Force Generation (AFFORGEN)) on behalf of the installation commander. Coordinates, hosts, and presents annual deployment process working groups (DPWGs), and quarterly unit deployment manager (UDM) meetings, and provides recurring deployment readiness briefings to commanders. Provides initial and recurring training for all installation and tenant unit UDMs and coordinates supplemental training requirements with public health, traffic management, air transportation, and force protection representatives according to mission command directives. **Reserve Materiel (WRM).** Air Force WRM consists of enterprise-managed, dynamically positioned equipment, vehicles, and consumables, to support operations across the full range of military operations and to reduce the time required to achieve an operational capability or produce an operational effect. Pre-positioned WRM is strategically located to ensure a timely response in support of combatant commander requirements during the initial phase of an operation. Logistics Planners Roles and Responsibilities. Performs, directs, and manages apportioned WRM functions. Develops guidance and supervises administration, surveillance, and management of WRM to include mission support availability and asset management, deployment, redeployment, reconstitution, excess management, sustainment, transportation, and transfers as applicable to mission requirements. Provides initial and recurring training for installation WRM Managers (WRMMs), analyzes WRM reports to validate constraints and develop mitigation planning factors, and validates WRM deficiencies. Coordinates, hosts, and presents WRM Review Boards. Ensures WRMMs inspect, maintain, mark, document, inventory, and store WRM appropriately to ensure materiel is maintained in operational order. Identify and report WRM related shortfalls and limiting factors to higher headquarters and actively advocate for resource requirements (e.g. manpower, funding, storage facilities, etc.). **Support Agreements.** DoD and AF policies direct that support agreements be developed between affected Suppliers and Receivers to document recurring support to provide the unit commander with the capability to ensure resources are expended wisely and to help eliminate unnecessary resource duplication. Support agreement may be used to augment contingency documents such as BSP, Programming Plans and OPLANs, Concepts of Operations (CONOPs), Installation Deployment Plans (IDPs), Emergency Plans, etc. Logistics Planners Roles and Responsibilities. Manage the installation's support agreements program to ensure quality, efficiency, and effectiveness in providing or obtaining support through agreements with suppliers, host units, joint services, other DoD agencies, and international partner nation military representatives. Ensures the effective performance of responsibilities and functions assigned to supplying and receiving units and enforces installation commander support agreement approval processes and training requirements. Establishes processes for negotiating impasses and/or disputes and provides initial and recurring training for unit Functional Area Agreement Coordinators (FAACs) to include supplemental training from installation comptroller and legal representatives. Agreements program management responsibilities may include requirements to execute international, inter-agency, intra-agency, and international agreements, and mutual logistics support via ACSAs. Documents, records, and reports agreements per DoD and Air Force policies and procedures. Creates and publishes installation support agreement catalogs and ensures required agencies such as legal, engineering, force protection, manpower, and finance conduct reviews of agreement support categories. **Base Support Plans (BSP).** A BSP is primarily developed for main operating bases or collocated operating bases with a permanent Air Force presence. Expeditionary Site Planning (ESP) and Site Surveys are an integral part of the ESP process. Information gathered during a survey on a site's resources and capabilities are captured to assist commanders with making initial bed-down decisions at locations without a permanent Air Force presence. Logistics Planners Roles and Responsibilities. When assigned to a main operating base, serves as the Installation BSP Manager to ensure the installation BSP is developed and maintained. This includes managing the Base Support and Expeditionary (BaS&E) site planning program and training unit representatives who have been appointed as Functional Data Managers (FDMs). Collects and reviews functional category and chapter data from subject matter experts (SMEs)/FDMs for completeness and validates identified limiting factors and shortfalls. Coordinates, schedules, and manages the BSP Committee (BSPC), which is chaired by the Wing Commander. Attendees of the BSP Committee include the Installation BSP Manager, Wing Leadership (Squadron and Group Commanders), FDMs, and tenant unit representatives who have equities with the installation or expeditionary site. Schedules and executes BSP Working Groups (BSPWGs) to ensure FDMs and other selected subject matter experts are maintaining the installation's BSP in

accordance with appropriate planning cycles, installation mission objectives, and mandatory regulations. Collects pre-site survey, site survey, and post-site survey data for an in-depth feasibility assessment to identify the forward operating site's suitability for current and/or future missions. Leads site survey teams, hosts expeditionary site working groups and assists with the determination of expeditionary site planning and site survey requirements associated with named operations or future operations. Provides data related to threat assessment, antiterrorism, integrated base defense capabilities, airfield suitability assessments, pavements evaluations, and bed-down assessments. **Adaptive Planning.** Logistics Planner Roles and Responsibilities. Reviews, analyzes and interprets DOD and Air Force policies to include the development and management of Unit Type Codes (UTCs), readiness reporting, and conducting force posturing and analysis activities crucial to the management and execution of Air Force readiness programs. Analyzes and interprets policies and monitors competitive sourcing to determine impacts to the installation or unit's ability to execute operations and deployment requirements. Integrates personnel policies and strategic objectives through the development and coordination of plans and programs supporting operations. Performs analysis, assessments, and validation of installation and/or unit wartime capabilities by conducting force management activities and day-to-day management of wing deployment functions.

#### **APPLICATION INSTRUCTIONS**

#### **APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT**

**\*\*\*\*\*INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED\*\*\*\*\***

1. **NGB 34-1 2013:** Must type or print in legible dark ink, must include announcement number and position title on each application, must sign and date each application. Failure to sign and date these forms will result in non-consideration (new application and dated signature required for each new application).
2. **Complete Copy of Report of Individual Personnel (RIP) within last 30 days.** RIP can be obtained from the servicing Force Support Squadron (FSS). In lieu of a RIP, applicant may provide a printout from the Virtual MPF (VMPF). Select 'Record Review', and then 'Print/View All Pages'. **Documents must show your ASVAB scores (enlisted personnel only).**
3. **AF Form 422, IMR Printout, DD Form 2992**
  - AF Form 422, Physical Profile Serial Report (CURRENT within 12 months), must include PULHES (this is not your PHAQ).
  - IMR Printout (This can be found via the AF Portal, "My IMR/ASIMS – Medical Readiness" – screenshot the initial IMR page with current overall statuses)
  - DD Form 2992 Flight Physical (Only required if AGR position is requiring individual to be on fly status)
4. **Report of Individual Fitness from My Fitness with a minimum passing score of 75 within the last 12 months (prior to the closing date of this announcement) \*Must have been pulled from My Fitness within the last 6 months, and include your name and fitness history.**
5. **Security Clearance Memo required to verify current Security Clearance with no pending investigations or that there is a reinvestigation initiated (Signed within last 30 days).**
6. Background Survey Questionnaire 79-2 OMB **FORM 1386** (OPTIONAL)
7. If you are enlisted and applying for a position that would make you an over-grade then you must submit a letter of willingness to accept a voluntary demotion.
8. If you are a member of another branch of the military applying to a Nationwide announcement, you must submit the equivalent documents for medical (PUHLES), ASVAB scores that show conversion to Air Force requirements, PME completion & document showing TAFMS.
9. Optional extra documents – you may submit any other documents that you wish such as resume, EPRs, letters of recommendation, etc.

**SECURITY CLEARANCE:** Must possess a valid security clearance required for the grade, AFSC and AGR duty position.

**INSTRUCTIONS TO COMMANDERS/SUPERVISORS:** This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

**WHERE TO SEND APPLICATIONS:** E-mail all documents as **ONE CONTINUOUS PDF (no portfolios)** - and labeled as "Announcement #, Last Name, First Name" to: [183wg.jfhqil.airagrhro@us.af.mil](mailto:183wg.jfhqil.airagrhro@us.af.mil) - if you do not receive a confirmation e-mail that your package is received then call to confirm. Please note that failure to send the package as one continuous PDF document will automatically disqualify your package – portfolios will not be accepted.

Applications must be received by 1630 CST on the closing date of this announcement. Incomplete or late packets will not be considered. Questions concerning the contents of this notice may be directed to the Human Resource Office, telephone CML: (217) 761-3692, DSN: 555-3692 or (217) 761-3707, DSN 555-3707 Illinois National Guard vacancies can be viewed at <http://www.il.ngb.army.mil> Click for All Job Openings.

**For questions about the contents of your application please contact the 183 WG Remote Designee at 217-757-1227**

#### **How to submit a package as one continuous PDF and not lose signatures...**

1. For any digitally signed documents – before adding these into your PDF go to file and choose Print to PDF.

2. For documents that are locked go to file and choose Microsoft Print to PDF.
3. Save your document and then add into your continuous PDF, this will maintain the signature.
4. How do you add them all in? In your starting PDF document go to “Organize Pages” and insert other saved documents from files.
5. File too big to send in e-mail? In your PDF go to file – save as other, save as reduced size PDF.